

Routing 12/22/2011
 Bd -
 PC -
 ZBA -
 Lipp -
 Holm -
 Mill -
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 TRES -
 Bender -

<p align="center">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES Regular Meeting Thursday, December 8, 2011 Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p>	<p>DRAFT</p>
<p>Meeting called to order at 7:03 PM by Supervisor Al McCrumb.</p> <p><u>Roll Call</u>: Jerkatis, J. Lippert, McCrumb, M. Cook, Schwennesen. All Present.</p> <p>PLEDGE OF ALLEGIANCE</p> <p><u>Staff Present</u>: Frank Fiala, Alice Jansma, Constable Jim Orr.</p> <p><u>Visitors</u>: 7 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>PLEDGE</p>
<p>ADDITIONS OR CORRECTIONS TO AGENDA:</p> <ul style="list-style-type: none"> • Under <u>Acknowledgement of Visitors</u>: Russ Yarger, County Drain Commission, is present to answer inquiries. • Also under <u>Acknowledgement of Visitors</u>: Craig Stolsonburg, Barry County Commissioner is absent with notice. • Under <u>Supervisor's Report</u>, add correspondence from Bob Evans. • Add to <u>New Business</u>: Set date for Joint Meeting of Board of Trustees, Planning Commission, and Zoning Board of Appeals (ZBA). • Also under <u>Supervisor's Report</u>: Revisit motion made on entry door (Twp. Hall). 	<p>ADDITIONS TO AGENDA</p>
<p>APPROVAL OF MINUTES: Clerk Lippert requested Deputy Jansma for clarification on the Library Update (Page 6 of the November 10, 2011 minutes: The following information should be added: The money to be paid would go to the Thornapple-Kellogg PublicCommunity School Library so that the Wayland School District residents could fully access the library services of any Lakeland Co-op Library (including Henika Library).</p> <p>John Jerkatis, requested on page 4, third paragraph, that the word "approve" be struck and insert the word "procure". The corrected sentence would read: "Prior to break, a motion was made to procure a preliminary budget estimate on the <u>ADA restroom</u> to be in built in the current kitchen area."</p> <p>Motion made by J. Lippert with support from M. Cook to accept the minutes of November 10, 2011 as amended, clarified (Library Update, pg. 6) and corrected (pg.4) above. All ayes. MOTION CARRIED.</p> <p>ACKNOWLEDGEMENT OF VISITORS:</p> <p>NO BARRY COUNTY COMMISSIONER'S REPORT: Craig Stolsonburg (absent with excuse).</p>	<p>APPROVAL OF MINUTES</p> <p>Clarification – Library Update</p> <p>Correction on wording of motion made, pg. 4, regarding ADA restroom</p> <p>Motion to approve Regular Meeting minutes of November 10, 2011 as clarified and corrected. Motion Carried.</p> <p>NO BARRY COUNTY COMMISSIONER'S REPORT: C. Stolsonburg absent with notice Page 1 of 8 YST Bd Trustees 12-08-11</p>

ACKNOWLEDGEMENT OF VISITORS CONT'D

BARRY COUNTY DRAIN COMMISSIONER: Russ Yarger and Tammy Berdecia, Assistant

At the request from Township Supervisor Al McCrumb, Russ Yarger attended the meeting to answer questions regarding the Sandy Beach Drain Project and Assessment District. A landowner that came into the office earlier this week with questions regarding the Sandy Beach Drain was not present at tonight's meeting. Al McCrumb thanked for Russ Yarger for driving out to the meeting.

Shane VandenBerg, YS Resident, asked about the portions and percentages of the assessment of Sandy Beach Drain Project. Alice Jansma had obtained figures from the Drain Commission earlier. Allegan County would be responsible for 13% of the project, Barry County – 23.36 %, Yankee Springs- 20% with the remaining portion assessed to the Sandy Beach residents.

J. Lippert asked when the Sandy Beach project would be completed. Completion should be within the next two weeks. McCrumb mentioned that there were graders and gravel trucks around yesterday afternoon yet. R. Yarger said that residents should be able to get through with their vehicles.

Bruce Campbell, business owner near the Payne Lake Drainage Project, inquired about the "100 Year Storm" and the possibility of future problems or repair work and assessments in association with this.

- Alice Jansma, Deputy Supervisor, mentioned that at one point it was discussed whether the YS Township should pay their portion (in advance). It was determined that this would be addressed at the upcoming budget meeting. Date for meeting would be discussed under New Business.

TTES REPORT: In the absence of Fire Chief, David Middleton, the report was given by Clerk, Jan Lippert.

Total Calls for Yankee Springs Year-to-Date: 197
Total Calls in November for Yankee Springs: 13 (1 Fire, 11 Medical, 1 Fire & EMS)

PUBLIC COMMENT: None

TREASURER'S REPORT: by John Jerkatis

Brief discussion occurred regarding low interest rates on funds deposited. M. Cook inquired about figures on page 2 of the Treasurer's report with negative balances. Transfers had been made to other accounts on November 30, 2011 and counted as disbursements and the funds transfer statement was dated December 1, 2011, and didn't appear in the November report because of the date of transfer.

BARRY COUNTY DRAIN COMMISSIONER: Russ Yarger

TTES Report: Given by Clerk Lippert

PUBLIC COMMENT: None

TREASURER'S REPORT

Motion by M. Cook, with support by Al Schwennesen to accept the Treasurer's Report as presented. Approved by all. MOTION CARRIED.

Treasurer's Report approved

SUPERVISOR'S REPORT: Al McCrumb

SUPERVISOR'S REPORT:

Al McCrumb

Tom Thompson of PCI was present and commented that the new contract didn't reflect a fee increase. The last fee increase was December of 2006. He also commented that building construction is increasing. M. Cook voiced her appreciation for the good job that PCI/Tom Thompson has done and that she hasn't heard of any complaints regarding PCI's work.

J. Lippert had one correction on the last page of the contract regarding the date. Arrangements were made for the correction.

Motion made by M. Cook with support of Jerkatis to accept contract with PCI for 2012. All ayes. Motion Carried.

Motion made to accept 2012 contract with PCI. Motion Carried.

Water Report: Meeting held last night at GLASWA . Hours put into the water system was 49 hours last month. They are not flushing as often for the arsenic. Still within DEQ requirements. We (GLASWA) may be close on the projected budget of \$122,501.00 for the year. Discussion occurred regarding "REU's" for rates of use, and the water service to the new medical facility.

Park Update: Posts have been put in. Completion should be by this weekend. Paul Heystek commented that the west side fencing has been put up.

Oak Tree at Robbin's Cemetery: Tree has been removed. No damage to headstones. Al Schwennesen mentioned a few ruts that have to be smoothed out a bit, but otherwise it is okay.

Letter was received today by Bob Evans from the Board of Review. He is resigning from the Board of Review due to medical reasons. A. McCrumb is interested in an alternate. Bob Evans has mentioned his son, Steve Evans, as being interested. Discussion occurred regarding the announcing of this resignation and asking for applications of interest in the Penasee Globe and the Sun & News. Jan Lippert will be taking care of this.

There has been confusion about the motion of the entry door made at the November 10, 2011 meeting. Engineers had said they'd recommend a single entry door with a side lite that would be large enough. People in the audience were talking about the possibility of double entrance doors and that may have caused confusion to how the wording of the motion came about.

Motion to rescind November meeting motion to request a plan for a double entry door. Motion Carried.

Motion by M. Cook with support of J. Lippert to rescind motion of November meeting regarding proceeding with a plan for entry door(s) to the Township Hall on page 4 minutes. All ayes. MOTION CARRIED.

SUPERVISOR'S REPORT: Al McCrumb cont'd

Motion by M. Cook with support of J. Lippert to proceed with and to request a plan for: one single, extra large, extra wide, entry door with one side lite and with outside and inside control openers and an entrance canopy. All ayes. MOTION CARRIED.

DEPUTY SUPERVISOR REPORT – ALICE JANSMA

The Payne Lake (Lynn Drive) and Sandy Beach Inter-County Drain Districts were covered earlier when Russ Yarger, Drain Commissioner and his assistant, Tammy Berdecia were present at the meeting.

Library Update:

Greg Purcell presented a report, "Library Access for Yankee Springs Township Residents – A Report on Current Service Levels and Future Options". This six page document dated 12/8/11, was compiled by the committee appointed by Yankee Springs Township Supervisor Al McCrumb. Members of the committee are: Alice Jansma, Greg Purcell and Ginny Purcell.

Presenting his report, Greg Purcell thanked the following for their contributions to the report: Ms. Lynn Mandaville, Library Director of Henika Library, Ms. Barb Hubers, Library Director of T-K Library and Ms. Shirley Bruursema, President of- and Ms. Sandra Wilson, Director of- Lakeland Library Cooperative.

Discussion occurred with Greg Purcell, Alice Jansma, and the audience and board members throughout the report. Many of those in attendance voiced ideas of how to possibly improve the situation for Wayland School District residents living in Yankee Springs Township. One idea was proposing a millage question be placed on the ballot. It was suggested by the committee that it would be prudent to do some informal surveying with residents in the Wayland School District area of the Township to obtain their views. Also, it would be necessary to engage appropriate legal counsel to review requirements for proposing any millage question that the affected residents may wish to consider placing on the ballot. "This is new territory," commented Greg Purcell.

Motion was made by Jerkatis with support from J. Lippert to allow the Library Committee members to contact John Lohrstorfer of Bauckham, Sparks, Lohrstorfer, Thall to procure from them a suggested firm for which we could explain our (YS) situation (library issue) to and obtain a "not to exceed budget" estimate back from the firm on what they would charge to provide us with a compiled list of alternatives and costs of alternatives to legally solve this financial situation of the township. All ayes. MOTION CARRIED.

A big "Thank you!" went out to the Library Committee, from the Board, for all of their time and efforts involved in the library matter.

BREAK: 8:37 p.m.

RESUME: 8:55 p.m.

Motion to request plan for one entry door to the township hall. Motion Carried.

DEPUTY SUPERVISOR REPORT – ALICE JANSMA

Library Update/Report

(attachment to minutes)

Motion for Library Committee to obtain an estimate for legal counsel for a list of alternatives with cost of those alternatives to the township to solve the funding/financial situation involved. Motion Carried.

**BREAK
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ZONING ADMINISTRATOR'S REPORT: by Robert Lippert

November SPR's: (3) Carport, Deck, new house

Planning Commission: The PC met in November and there was discussion of the methodology of taking minutes and they also discussed Article XII which also contains the standards of signs and along this line they are requesting permission or authorization of a Planning & Zoning Seminar to be held Wed., January 18th in Kalamazoo. The importance of this is that technology in signs is changing and our sign ordinance really hasn't been reviewed for quite a while. There should be some consideration given to the technological changes and what type of limitations to be imposed upon it. In general, it (seminar) would be very helpful. Whoever is going to be attending it will report back to the Planning Commission.

Motion by M. Cook with support from J. Lippert to allow up to \$275.00 plus expenses to allow up to five people to attend the MSU Planning and Zoning seminar to be held January 18, 2012. All ayes. MOTION CARRIED.

No December meeting will be held for the Planning Commission. The next meeting will be in January when a draft will be prepared for the Annual Report to the Board. That should be formalized at the January meeting.

Discussion occurred regarding the date of the Annual Joint Meeting of the Boards in February 2012. Also discussed was having the Planner and Attorney at the meeting. R. Lippert will make a recommendation of the date of the Joint Meeting at the next meeting.

ZBA- No meeting was held in November. There is a meeting scheduled for December 13th. There is a request for a variance in size of an accessory building.

- **Complaints:** No new complaints in November. There is a carry over regarding the waterslide on Barlow Lake. The attorney has been consulted regarding this.

McKenna Billing- R. Lippert recommended approval of the invoice total of \$765.00 for November. Discussion occurred regarding the review/consent of the Planning Commission which will not be meeting until January.

Motion by M. Cook with support from Jerkatis to accept and approve November 2011 McKenna billing of \$765.00 invoice #98072 to be reviewed by Planning Commission in January. All ayes. MOTION CARRIED.

- **FEMA-** The current total of Letter of Map Amendments is:
262 LOMA's of 475. (55% margin of error).

Paul Heystek and Robert Lippert will be meeting tomorrow, December 9th, with Mike Callton on the FEMA issue.

ZONING ADMINISTRATOR'S REPORT: by Robert Lippert

Motion to allow \$275.00 plus expenses for attendance to the MSU Planning and Zoning Seminar to be held January 18, 2012. Motion Carried.

Motion to approve McKenna November billing. Motion Carried.

CLERK'S REPORT: by J. Lippert

Jan Lippert spoke highly of the new software system. John Jerkatis added that it has made reconciliation for his report (p.2) a great deal faster. Jerkatis recommended that the township have a representative from the auditing firm and BSA come in. Jerkatis will take time off from work and meet with the reps and Jan and have them go over so far what has been done this month and up until they get there to make sure they can't see ways that he (Jerkatis) can improve on what he is doing or to make the system work better.

Clerk Lippert fielded any questions and explained any items relating to accounts payable checks presented.

Motion by Jerkatis with support from M. Cook to approve payroll checks #4449- 4467 dated 11/30/11 for the amount of \$10,281.07. All ayes. MOTION CARRIED.

Motion by M. Cook with support from Schwennesen to approve accounts payable checks #911342-911359 for the total amount of \$17,475.10. All ayes. MOTION CARRIED.

Correspondence was received from Brad Lamberg of the Barry County Road Commission referencing work done at the intersection of Bowens Mill Rd. and Patterson Rd. by Allegan County. A.) A new high intensity prismatic stop sign with red reflectorized posts has been put up. Also attached below the stop sign are back to back "Cross Traffic Does Not Stop" signs. B.) New high-intensity prismatic double "Both sides of the road stop ahead" with yellow reflectorized posts. C.) Also, new "Intersection Ahead" signs on Patterson Road going south and north have been put up. Lamberg commented to please note that Barry County Road Commission will be matching A & B above and should be completed this week. Discussion occurred regarding rumble strips, costs of signs, snow plows plowing through rumble strips, and the possibility of a solid yellow line near intersection to prevent passing on Patterson at that intersection.

Yankee Springs Township made the MTA magazine last month and a picture of Bowens Mill was included.

Fleis & VandenBrink's study regarding water reliability, which was approved in October by the Board, was forwarded to GLASA to pay.

Meeting minutes of Board of Commissioners Dec. 6th meeting was included in the Board of Trustees' packets.

J. Jerkatis suggested putting an addendum to the lease agreement specifically identifying all pieces of equipment in the lease agreement. (This will become Exhibit A attachment - list of equipment for TTES).

Motion made by M. Cook with support from J. Lippert to include Exhibit A in the Fire Contract. All ayes. MOTION CARRIED.

PCI: \$922,000.00 value was added in November to the township. This included the value of the new Medical Building on M-179

CLERK'S REPORT: by J. Lippert

**Accounts Payable
& Payroll approved.**

**Motion to include Exhibit A
in the Fire Contract. Motion
Carried.**

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CLERK'S REPORT: by J. Lippert cont'd

Approval of engagement with Siegfried & Crandall needs to be signed. J. Jerkatis and J. Lippert will sign.

After inspection it was noted that the fire station needs all extinguishers to be updated, Included are the fire trucks.

Motion by M. Cook with support from J. Lippert to allow up to \$400 for recharging fire extinguishers related to the Fire station and vehicles. All ayes. MOTION CARRIED

Revenue & Expenditures report ending 10/31/11 was distributed.

OTHER PUBLIC COMMENT:

Alice Jansma - recommended that a thank you should go out to the Road Commission for acting quickly on the intersection.

Frank Fiala – The Solid Waste Oversight Committee recently had a half day session with representatives from Allegan and VanBuren counties. They hope to get information delivered in a couple of months to the County Commissioners.

Frank Fiala also mentioned that legislation has gone through the House giving the option to County Commissioner Boards to disintegrate Road Commissions and treat them as a department. Fiala had no qualms about it becoming an option.

OLD BUSINESS/NEW BUSINESS:

Mary Cook- commented that the MTA December Meeting was held last week. No one from Yankee Springs was able to attend.

Al Schwennesen- brought up the possibility of using the outside area (including parking lot) of the Fire Barn for a Farmer's Market. Last month the Board looked at parking lots for both the Township Hall and the Farmer's Market.

Al McCrumb- mentioned that burning leaves in congested areas is a continuing problem, also causing breathing problems for neighbors. The options of leasing land for leaf disposal or getting an agreement with the City of Wayland to use their leaf "vacuum" are being considered. Shane VandenBerg- referring to the leaf disposal considerations, asked if this issue would lead to possible new ordinances. It was determined that the leaf disposal options or ideas were just exploratory at this point.

Jan Lippert- received a request from Louis Veenstra for two additional cemetery spaces at Coman Cemetery. He has purchased the limit of four already. He would like spaces for his other daughter and son-in-law. His oldest daughter recently passed away. Brief discussion occurred. It was noted that this was the second time in a short period of time that a request has been made for additional spaces.

CLERK'S REPORT: by J. Lippert cont'd

Motion to allow \$400 for recharging of extinguishers at Fire Station and its vehicles. Motion Carried.

OTHER PUBLIC COMMENT

OLD BUSINESS/NEW BUSINESS

Motion to allow two more plots additional plots at the Coman Cemetery. Motion Carried.

OLD BUSINESS/NEW BUSINESS cont'd:

Motion by J. Lippert with support from M. Cook to allow two (2) additional spaces to the Veenstra family for cemetery plots at Coman Cemetery. All ayes. MOTION CARRIED.

The MTA Annual Educational Conference will be held January 24-27th at the Detroit Renaissance Center. Those who plan on attending and tentative lodging expenses were discussed.

Alice Jansma noted that a date for a budget workshop meeting for amending the budget needs to be set. It was determined that Thursday, January 5th at 7 p.m. would be the date for the initial budget workshop.

ADJOURNMENT:

Motion by Cook with support from Jerkatis to adjourn at 9:50 PM. Approved by all.

Respectfully submitted:
D. Mousseau
Recording Secretary 12-12-11

Approved Date: December 15, 2011
Janice C. Lippert, Township Clerk

OLD BUSINESS/NEW BUSINESS cont'd

ADJOURNMENT

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